

**FACULTY COUNCIL
MINUTES
November 2, 2016**

Attendees: Drs. Aloysi, Butts, Choudhri, H. Gordon, Howell, Kalir, Miller, Ramaswamy, Stone, Teitelbaum, Wang; Ms. Schneier

I. Minutes Approved

Upon motion duly made and seconded, the minutes of the September 7, 2016 Faculty Council meeting were unanimously approved.

II. Remarks from the Faculty Council President

Dr. Choudhri noted:

- Annenberg 5th Floor Board Room – renovations are under way to convert it into a Seminar Room.
- Benefits – Dr. Stone, the new Chair of the Faculty Council Resources Committee, is establishing a productive dialogue. Communications between the Faculty Council and Human Resources have improved, and indeed, HR relies on the Faculty Council as part of its communication strategy.
- Travel Reimbursement – Efforts will be initiated about improving the process.
- Guests – Guests in 2017 will include Dean Charney, hospital presidents, IT leaders

III. Committee Updates

- Professionalism Committee – On behalf of Dr. Hausman, Dr. Choudhri confirmed that there are no new developments.
- Resources Committee – As the new Committee Chair, Dr. Stone will seek discussions with HR earlier in the year to ensure a Faculty Council voice in plan development.
 - It was agreed that recruiting for a Vice Chair for Benefits within the Resources Committee would be valuable.
- Disciplinary Tribunal – No new developments. A successor to Dr. Ragnarsson will be appointed by the Dean.

IV. Faculty Council Governance

Dr. Choudhri led a discussion that included:

- Faculty Council Membership and Elections:
 - Current representatives -- Each department must determine to retain its current representative(s), provided that the representatives are willing to continue.
 - Minimum attendance requirement for representation? Consider requiring attendance at 50% of all meetings (= minimum 3 meetings/year).

- An active goal for updating representation will be adding faculty from other sites;
- We must identify rooms across the Health System for teleconferencing to facilitate participation of faculty representatives at member hospitals.
- Leadership Succession Plan:
 - Ideally, incoming leader will work side-by-side with incumbent. Dr Choudhri is committed to staying for an extra year to ensure a smooth transition;
 - President-Elect and Past President are resources for the President;
 - Nominees should give a brief talk to Council prior to election;
 - Unanimous agreement on:
 - One-year transition period
 - Election and subsequent selection of new President-elect in 2017
- Professionalism Committee – Dr. Butts has accepted Council’s invitation to serve as Vice Chair of the Professionalism Committee.